**Thread: PERSONAL**

**Subgroup: GROUP**

**Foci: TEAM (All Faculty/Staff)**

**Program Title: Faculty/Staff and Family Back to School Picnic**

**Contact Person/Office: President’s Administrative Assistant**

**Program Description:** At the start of each school year, during inservice week before the students return, the school hosts a Back to School Picnic for faculty/staff and their families. A barbeque dinner is served with adult beverages as well as kid friendly options. Activities for kids are provided with toy prizes.

**Rationale:** This is a very popular event since spouses, significant others and children are included in a school function. It builds morale and sets the tone for a new school year, and honors the importance of family.

**Leadership:** This event is hosted by the President’s office.

**Implementation:** The President’s administrative assistant chairs the committee and has a support staff for set-up and clean-up.

**Processes and Resources:** Food is catered (usually a bbq) with wine and beer. Kids’ activities and toys as table decorations are purchased by the committee.

**Finances:** Approximately $4500 is spent on this event.

**Rewards:** Free meal and opportunity for community building.

**Time (When/Length):** The family bbq is held in the evening from 5-8pm during the first week of inservice in the fall.

**Location (Space):** The event is held outside in Hayes Plaza on campus.

**Accountability/Assessment:** The committee evaluates the event verbally and makes notes for the future.